

# PowerSchool Parent Portal & Paying Book Bills

Parents/Guardian can log into the PowerSchool Parent portal by going to the following website:

[www.nlcs.k12.in.us](http://www.nlcs.k12.in.us)

Click on PowerSchool



Choose

If you do not have a parent portal account, please contact the school that your child attends.



Once you are logged in, click on Balance:

The screen will open showing your current year balance for book bills.

Click on:

[eFunds for schools \(a Pearson ISV Partner\)](#)

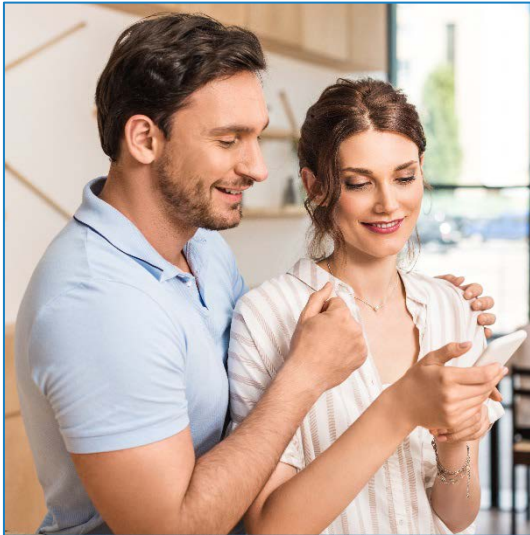
Follow directions on the next page for adding your student(s).

**Any questions, please call 812-279-3521, and we will be happy to assist you.**



# Step-by-Step Guide for Parents

## Getting started with e~Funds for Schools Mobile Website



### CREATING A NEW ACCOUNT

1. Visit the website that was provided to you by your school district.
2. Click on **Create an Account**.
3. Provide Requested Information.
4. Click **Create Account**.



### ACCOUNT MANAGEMENT – STUDENTS

1. Log into your account.
2. Select **Manage Students** under **Manage Account**.
3. Enter student Last Name and Family or Student ID#.
4. Select **Add Student(s)**.
5. Repeat steps 2-4 to add additional students.



### ACCOUNT MANAGEMENT - PAYMENT INFORMATION

1. Log into your Account
2. Select **Payment Methods** under **Payment Settings**.
3. Select **New Credit Card** or **New Direct Debit** to add new payment information.
4. After entering all required information, read Consent and select **Add** to save information to account.

### MAKE A PAYMENT

1. Select type of payment you would like to make.
2. Select student.
3. Enter amount of payment.
4. Select **Begin Checkout**.
5. Choose payment method or enter new method.
6. Review items and total.
7. Select **Pay Now**.

