ARE YOU NEEDING
To Add A New Student To An Existing Parent Portal Account?

North Lawrence Community Schools
Has moved to a brand new system that works directly with PowerSchool.

- **Step 1** - Log in to https://nlcsk12.powerschool.com/public/home.html

- **Step 2** - Click on account preferences.

- **Step 3** - Click on the **STUDENTS** tab.
- **Step 4** - Click **ADD**.
- **Step 5** - Fill in the following information:

(Your new student should now show at the top of your screen in PowerSchool.)

- **Step 6** - Click on **FORMS**.
- **Step 7** - Choose the **ENROLLMENT** tab.
- **Step 8** - Start with **FORM A.**

Welcome Back