

# PowerSchool's Parent Portal for North Lawrence Community Schools

North Lawrence Community School's PowerSchool now features a Parent Portal. This feature provides the ability to keep track of all your children's grades and attendance in our schools with one sign-in. Each parent or guardian can have their own personalized login, and parents/guardians will have the ability to retrieve lost or forgotten sign-in information.

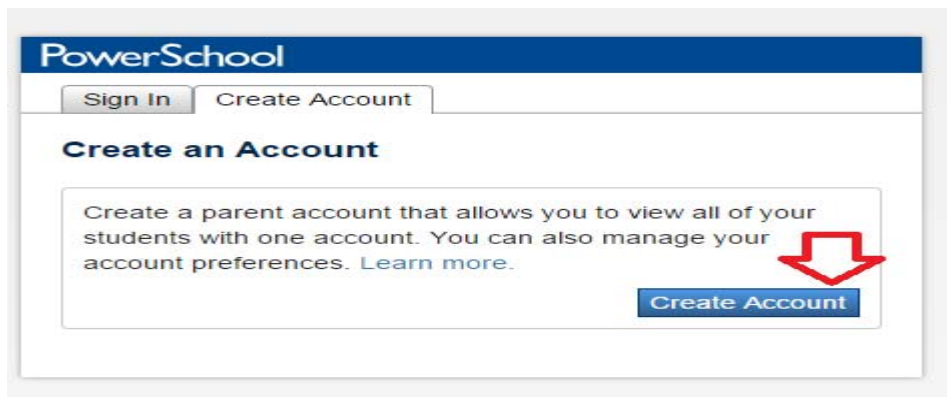
To begin, you must first go to your child's school in person to obtain your Access ID and Password, or request it to be mailed to your address on record. You may then go straight to the Parent Portal link and create your account: <https://powerschool.nlcs.k12.in.us>

- Select the Create Account tab on the Login screen



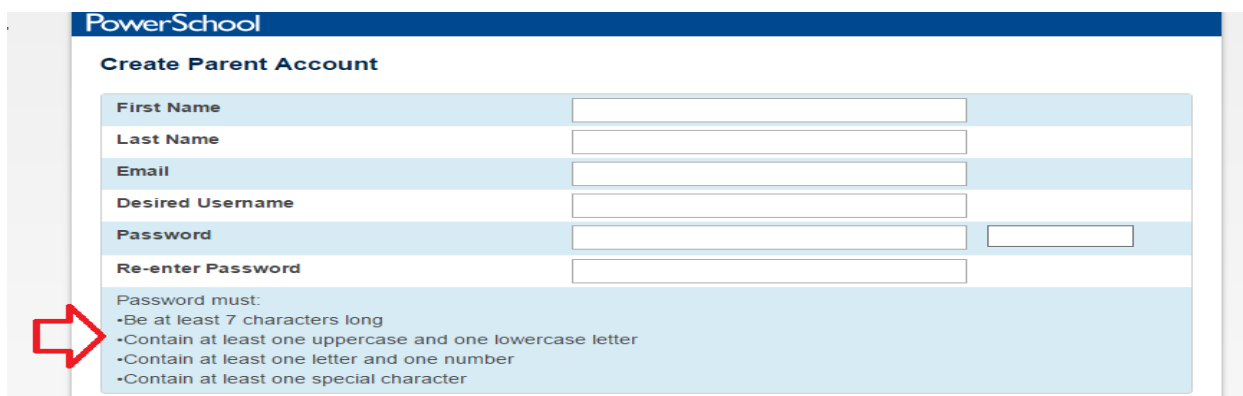
The screenshot shows the PowerSchool login interface. At the top, there are two tabs: 'Sign In' and 'Create Account'. The 'Create Account' tab is highlighted with a red arrow pointing down. Below the tabs, the heading 'Student and Parent Sign In' is displayed. There are two input fields: 'Username' and 'Password'. Below the password field, there is a link that says 'Having trouble signing in?'. A 'Sign In' button is located at the bottom right of the form.

- Select the Create Account button on the Create Account screen



The screenshot shows the 'Create an Account' screen. At the top, there are two tabs: 'Sign In' and 'Create Account'. The 'Create Account' tab is highlighted with a red arrow pointing down. Below the tabs, the heading 'Create an Account' is displayed. There is a paragraph of text: 'Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)'. A 'Create Account' button is located at the bottom right of the form.

- Enter your first and last name, your email address for notifications and correspondence, your desired username, and your desired password. (Please note the requirements for password selection) Re-enter your desired password to verify for security reasons.



The screenshot shows the 'Create Parent Account' form. At the top, there are two tabs: 'Sign In' and 'Create Account'. The 'Create Account' tab is highlighted with a red arrow pointing down. Below the tabs, the heading 'Create Parent Account' is displayed. There are several input fields: 'First Name', 'Last Name', 'Email', 'Desired Username', 'Password', and 'Re-enter Password'. Below the password fields, there is a section for password requirements: 'Password must: -Be at least 7 characters long -Contain at least one uppercase and one lowercase letter -Contain at least one letter and one number -Contain at least one special character'. A red arrow points to the 'Create Account' button.

- Under “Link Students to Account” you will need to enter your student’s name, the exact access ID and access password that the school provided in the **Parent Access Letter** (they are case sensitive) and your relationship to the child.
- If you have additional children that you have the access information for, you may enter them at this time in the additional areas provided. You may add up to 6 additional students.

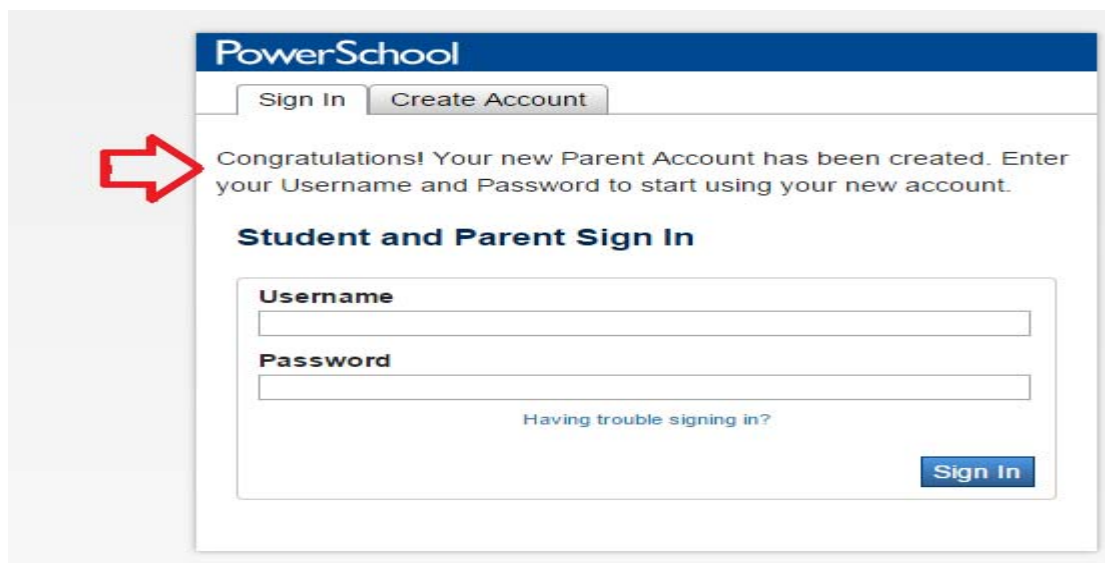
### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

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<b>Student Name</b>	<input type="text"/>
<b>Access ID</b>	<input type="text"/>
<b>Access Password</b>	<input type="text"/>
<b>Relationship</b>	-- Choose ▼

- Once all information is entered correctly, select the “Enter” button at the bottom of the screen to create your new login.
- The system will revert back to the sign in page with a message that your account was created successfully.



You may then login with the username & password that you selected.

You will see all of your children’s first names across the top bar. Select the child that you wish to see information for and then navigate to the appropriate area you wish to review by using the icons located on the left side of the screen under the heading “**Navigation**”.